

NEW CONSTRUCTION IN NORTH SMITHFIELD WILL REQUIRE THE FOLLOWING

- Zoning Compliance Certificate: This document determines the accepted use in Zone applied for.
- Approved Sewerage System: A design from DEM-ISDS Division or a paid site improvement fee from the Finance Director-Municipal Sewerage.
- Two complete sets of prints, drawn to scale, which have been submitted to the Building Inspection Department for approval, along with a completed Building Permit Application. The applicant will be notified for pick-up, after fire department approval and a review from the building inspector. One set of plans will remain in Building Inspection for one year.
- Necessary applications are: Building Permit, Demolition/Moving Permit, Electrical Permit for temporary service (if applicable) Electrical Permit for wiring, Plumbing Permit, Mechanical Permit for heating system and or air conditioning installation, Municipal Sewer Connection Permit (if applicable).
- If property is located on a State Highway, a driveway cut must be approved by the State of RI-DOT
- If property is in an approved sub-division or located off any *Town* approved road, notify the Director of Public Works when constructing a driveway cut. (762-0541)
- All private wells must be tested prior, to the issuance of a Certificate of Occupancy.

WHEN TO NOTIFY FOR INSPECTION

When inspections are requested, it is necessary to make arrangements so that we will have access to the building. You must have the following information on hand when calling for an inspection.

- { } Assessor's Plat and Lot Numbers (Not Sub-Division Number)
- { } Job Site Address (and Pole Number for new house)
- { } Contact name and Daytime Phone Number

YOU ARE REQUIRED AND RESPONSIBLE TO CONTACT THIS OFFICE TO REQUEST INSPECTIONS FOR THE FOLLOWING WORK. ROUGH AND FINAL INSPECTION: A 24 (TWENTY-FOUR) HOUR NOTICE IS REQUIRED.

- **INSPECTIONS ARE TO BE CALLED IN BY THE “CONTRACTOR” / “HOMEOWNER” WHOM THE PERMIT WAS ISSUED TO.**

- Call the **Building Official’s** office at the following times. (767-2200 ext. 309)
 - A. At the time of excavation-before the foundation is poured.
 - B. After foundation has been damp-proofed and before backfill.
 - C. For rough frame inspection, after shell had been closed in with all interior partitions completed and **BEFORE** building is insulated.
 - D. For final inspection

- **Electrical Inspector** must be called for inspection at the following times. (767-2200 ext. 309)
 - A. For temporary electrical-if applicable
 - B. For underground service ~TWO TRENCH INSPECTIONS
 - C. Service inspection for underground and or overhead
 - D. For rough inspection when all wiring is completed and **BEFORE** building is insulated.
 - E. For final inspection

- **Plumbing Inspector** must be called for inspections at the following times. (767-2200 ext. 309)
 - A. Call for all underground plumbing **BEFORE lines are buried.**
 - B. For rough plumbing inspection: When all tubing and drain lines are completed and **BEFORE** building is insulated.
 - C. For final inspection.

- **Mechanical Inspector** must be called for installation of heating and air conditioning units at the following times: (767-2200 ext. 309)
 - A. Call for rough **BEFORE** building is insulated.
 - B. Call for final when all work is completed.

***ALL FINAL INSPECTIONS MUST BE COMPLETED. THE CERTIFICATE OF CONFORMANCE MUST BE ISSUED BEFORE OCCUPANCY.**