

ARTICLE X. DEPARTMENT OF PUBLIC WORKS

Sec. 1. Organization.

There shall be a department of public works, the head of which shall be a full-time director of public works, who by training and experience shall be qualified to administer the duties and responsibilities described herein, and who shall be appointed by the town administrator.

Sec. 2. Powers and duties.

The department of public works shall provide but not be limited to providing the functions and services of the town relating to streets, highways, sidewalks, bridges, watercourses, street lighting and storm sewers; for the collection and disposal of garbage and other refuse; for the construction, maintenance, repair and operation of all public buildings and properties, other than those of the school department, belonging to or used by the town; for building, electrical and plumbing permits for public buildings and properties; for regulation of weights and measures; and for such other functions as may be prescribed by ordinance, whether they be performed by this department or by others under contract.

The department shall be divided into at least four divisions, each of which shall be headed by the public works director or a person recommended by him and appointed by the town administrator. These divisions shall include the highway division, the engineering division, the parks and recreation division and the water and sewer division. Any organization of the department other than that provided herein may be made only by the town council by ordinance and upon recommendation of the town administrator.

- (1) *Highway division:* This division shall be responsible for the construction, reconstruction, alteration, repair and maintenance of all functions relating to highway use in the community and such other activities as shall be designated by the director of public works.
- (2) *Engineering division:* There shall be a division of engineering at such time as the town administrator with the approval of the town council shall direct, with the duties and responsibilities of the division to be determined by the director of public works with the approval of the town administrator; provided, that the custody and care of engineering records and documents shall be assigned to this division and that it shall provide engineering services to other town departments.
- (3) *Water and Sewer division:* This division shall be responsible for providing water and sewer services within the town and for the construction, reconstruction, alteration, repair, maintenance and operation relating to the functions and services within its jurisdiction and such other activities as shall be designated by the director of public works.
- (4) *Parks and recreation division:* This division shall be responsible for the operation and management of public parks and other recreational properties and equipment within the town, except those under the jurisdiction of the school department, and such other

activities as shall be designated by the director of public works. To assist the administration and development of parks and recreational facilities within the town there shall be an unpaid advisory commission of parks and recreation, the organization, duties and responsibilities of which shall be determined by town ordinance.

(Amend. of 11-4-75; Amend. of 11-2-2010)

Sec. 3. Compensation.

The compensation of the director of public works and division heads shall be established by the town council by ordinance.

Sec. 4. Fees.

All fees from permits and any other revenues collected by the department of public works shall be forwarded regularly to the town treasurer.